RADaR

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| R | A | Dand | R |
| Replace…   * Words that are not specific * Words that are overused * Sentences that are unclear | Add…   * New information * Descriptive adjectives and adverbs * Rhetorical or literary devices | Delete…   * Unrelated ideas * Unwanted repetition * Unnecessary details | Reorder…   * To make better sense or flow better * So details support main ideas |